

Online Banking Quick Start Guide

Logging into Online or Mobile Banking for the First Time:

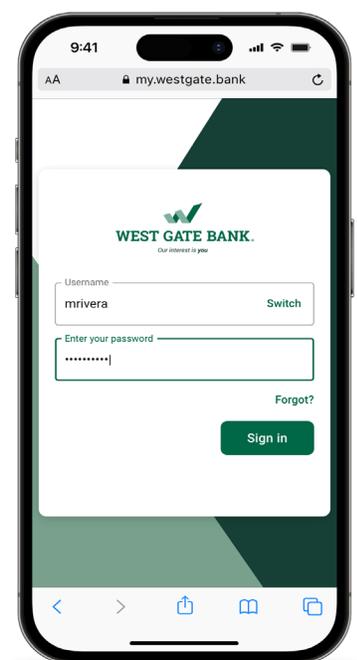
- 1 Go to westgate.bank to sign in from a computer, or visit the App Store or Google Play and download our new West Gate Bank® Mobile Banking app.



- 2 You will continue to use your existing Online Banking username. Enter your Username. Do not enroll as a "First-Time User".

- 3 In the Password field, enter your temporary password (refer to your mailed copy of the *Technology Upgrade Guide* for what your temporary password is.) If you don't know your username or temporary password, please contact our Solutions Center at 402.434.3456.

- 4 Create a new password using the "Password rules" provided.



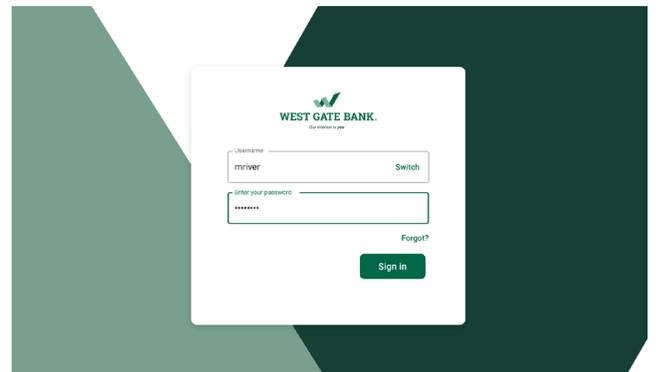
Online Banking Quick Start Guide

Logging into Online or Mobile Banking for the First Time:

- 5 Set up two-step authentication by choosing a verification method:
 - Voice or text message to a landline or mobile device (recommended for ease)
 - [Authy app](#)
 - Authenticator app
 - FIDO Security Key

- 6 Enter the verification code sent to you.

- 7 Read and accept the user agreement.



If you're using the mobile banking app, you'll have two additional set-up steps:

- 1 Mobile users will be asked to establish a four-digit passcode for easy login.
- 2 Optionally, you can enable Face ID for login convenience.
- 3 Be sure to delete your old West Gate Bank Mobile Banking app.

